



JOB DESCRIPTION

COMMENCING: January 2022

RESPONSIBLE TO: The Head Teacher

Location: Eversholt Lower School

Salary Range: MPS

Job Title: Class Teacher

Job Role: LKS2 Class Teacher 0.8 MPS

Hours: Monday - Thursday

Closing Date: Friday 15th October 2021

Interview Date: Thursday 21st October

Summary of the role:

As a teacher at Eversholt you will support the school's aims, ethos and policies. You will ensure a broad and balanced curriculum is delivered, covering the academic, artistic, physical and emotional elements that are crucial in the development of the child. You will set high standards of learning for all children in a caring, safe and supporting environment.

Main Activities:

- To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies
- To maintain assessment records and report on pupils' progress to senior staff and to parents and carers, in accordance with academy policy
- To manage additional adults within the classroom

Main duties and responsibilities:

- To support the aims and ethos of the school
- To be an outstanding teacher acting as an exemplary role model
- To monitor and evaluate pupil achievement and attainment
- To support subject leaders in the development and implementation of curricular initiatives
- To plan work for the class in accordance with school curriculum policies and in co-operation with subject leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum
- To ensure a close match between the learning experience offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability
- To make appropriate educational provision for children with SEN and those learning EAL, with support from the SENCO
- To provide children with opportunities to manage their own learning and become independent learners

- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and discipline
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect
- To maintain a high standard of display both in the classroom and in other areas of the school
- Attend staff development meetings
- To assess children's progress, maintain records, hold termly parents evenings and provide written reports to parents and carers in accordance with academy policies
- To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment
- To ensure that the school's aims and objectives in relation to the curriculum, values, equal opportunities and discipline are promoted in every day classroom organisation and practice
- To take responsibility for the management of other adults in the classroom
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
- To take responsibility for improving own teaching through professional development responding to advice and reflecting and acting upon feedback from colleagues.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role
- To take responsibility for a curriculum subject area as agreed with the Head Teacher
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance Management Review – Teaching Standards 2012

EVERSHOLT LOWER SCHOOL is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Relevant DBS and references will be sought.